

IAS STAFF MEETING MINUTES

17 January 1973

STATINTL

PRESENT:



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1. [] reported on the DDI Executive Council meeting he attended at headquarters on Tuesday, 16 January. There was a discussion of the preparations underway in support of the incoming DCI. Mr. Schlesinger is expected to assume the DCI's responsibilities around 1 February.

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2. [] reported on his discussions with [] of the DDI's Special Study Group.

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3. [] commented on the minutes of a USIB meeting which described the []

[] He said the article was more to the point than anything Security has published regarding telephones and suggested that the article be called to the attention of everyone.

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4. [] noted [] Agency Vacancy Notice System. He stated that this notice will not alter IAS' present procedures for recruiting analysts.

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5. The Chief, Administrative Staff asked to be informed of all persons who have not called in or reported to duty by 1000. The division or Mr. [] will attempt to contact the employee directly. [] also noted that anyone on sick leave should have daily contact with his office unless he is on extended leave.

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6. FY 74 congressional budget for IAS was increased slightly over the amount previously budgeted to take care of the pay raise. Eighty-six percent of the total IAS budget is for salaries and maintenance.

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